

STUDENT INFORMATION FOR COLLEGE RECOMMENDATION

STUDENT NAME: _____

Give a copy of this form to anyone you are requesting a letter of recommendation from, at least 3 weeks prior to the deadline. **(Earlier is better.) Attach activity resume** that includes Clubs/School & Non-School Activities and Honors/Awards/Recognition for Talents/Leadership/etc.

1. List colleges to which you are applying and due dates:

_____	_____
_____	_____
_____	_____
_____	_____

2. College Major/Interests: _____

3. Career Goals: _____

4. What do you feel is your most significant accomplishment? _____

5. Name a special talent and how you have used your talent to contribute to the benefit of others:

6. Describe any significant person, event, or happening that has influenced you as a person:

7. How have you overcome a problem? (i.e. changed schools, self-esteem, academic performance, disease, handicap) Respond in detail:

8. In what academic areas are you not as strong? _____

9. Have you held any leadership positions? Can you think of a time when you showed leadership ability? _____

10. Can you think of a time when you have shown initiative or creativity? _____

11. What did you do last summer? _____

12. What things are you passionate about? (Could be a hobby, political issue, sport, music, etc.)

13. What personal/academic qualities would you like to be emphasized? _____

14. List 3 adjectives that best describe you:

15. List 3 adjectives your friends use to describe you (ask them):

ACTIVITIES RESUME

Name: _____

Home Address: _____

Phone Number: _____

School Activities (clubs, sports, etc.):

Activity	Grade(s) in which you participated in the activity	# of Hours per Week	# of Weeks per Year
	___ 9 ___ 10 ___ 11 ___ 12		
	___ 9 ___ 10 ___ 11 ___ 12		
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Awards & Honors:

Name of Award	Type of Award	Year(s) Awarded
	___ Athletic ___ Academic	___ 9 ___ 10 ___ 11 ___ 12
	___ Athletic ___ Academic	___ 9 ___ 10 ___ 11 ___ 12
	___ Athletic ___ Academic	___ 9 ___ 10 ___ 11 ___ 12
	___ Athletic ___ Academic	___ 9 ___ 10 ___ 11 ___ 12

Leadership Positions:

Position	Grade(s)
	___ 9 ___ 10 ___ 11 ___ 12
	___ 9 ___ 10 ___ 11 ___ 12
	___ 9 ___ 10 ___ 11 ___ 12

Community Service:

Activity	Grade(s) in which you participated in the activity	# of Hours per Week	# of Weeks per Year
	___ 9 ___ 10 ___ 11 ___ 12		
	___ 9 ___ 10 ___ 11 ___ 12		
	___ 9 ___ 10 ___ 11 ___ 12		
	___ 9 ___ 10 ___ 11 ___ 12		
	___ 9 ___ 10 ___ 11 ___ 12		

Work Experience:

Job	Dates

Hobbies and Interests:

Other: (things you would like a person writing a recommendation to know about you.)
